



## *Marysville Borough*

### COUNCIL MEETING AGENDA APRIL 10<sup>TH</sup>, 2023

#### **6:00 p.m. Work Session**

1. Pool Opening
2. Skid Steer
3. New Payroll System
4. Claim for Traffic Light
5. Sell Borough Car

#### **7:00 p.m. Borough Council Meeting**

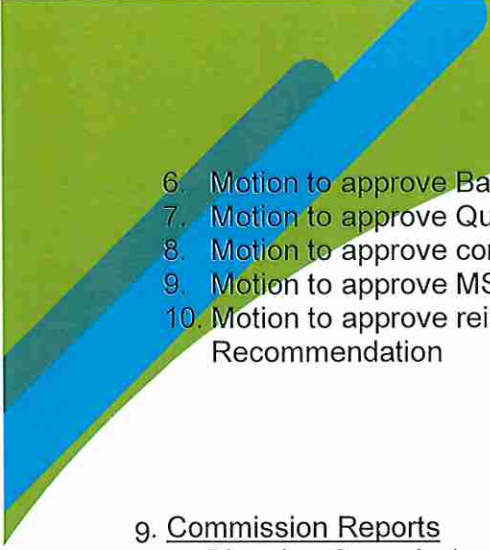
1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call

Lance Barthel \_\_\_\_\_  
John Edkin \_\_\_\_\_  
Jacquelyn Zulli \_\_\_\_\_  
Michael McCreary, Mayor \_\_\_\_\_  
Greg Rogalski, Borough Engineer \_\_\_\_\_  
Trish Hammaker, Secretary \_\_\_\_\_

Charles Wentzel \_\_\_\_\_  
Scott Artley \_\_\_\_\_  
Brian Webster \_\_\_\_\_  
Aaron Richards, Chief of Police \_\_\_\_\_  
Dan Altland, Solicitor \_\_\_\_\_  
Haley Briner, Secretary \_\_\_\_\_

#### **Executive Session**

4. Consent Items
  - a. Approval of 03-13-2023 Minutes
  - b. Approval to Pay Bills
5. Public Comment (Please Keep to a Three (3) Minute Time Limit)
6. Engineer's Report
  - a. MS4
7. Old Business
8. New Business
  1. Motion to approve Leigh Ann's Council Resignation
  2. Motion to approve FSA Sewage Enforcement Officer (SEO) Lenny Sizer
  3. Motion to hire office help
  4. Motion to approve the relocation of Rocks of Park Drive
  5. Motion to approve paving at Barrick's

- 
6. Motion to approve Baker's Door quote for WWTP
  7. Motion to approve Quickbooks Pro Online
  8. Motion to approve computer quote for Police Department for in-car software
  9. Motion to approve MS4 fees
  10. Motion to approve reinvestment of General Fund CD maturing 4/12/2023 per Finance Committees Recommendation

9. Commission Reports

- a. Planning Commission Report
- b. Code Enforcement Officer's Report
- c. Police Department Report
- d. Fire Company Report

10. Committee Reports

- a. Personnel
- b. Finance
- c. Sewer, Sanitation, and Streets
- d. Park, Recreation, and Pool
- e. Managers' Report

11. Correspondence
12. Public Comment (Please Keep to a Three (3) Minute Time Limit)
13. Media Questions

**Next Scheduled Meeting will be on May 8, 2023**



## *Marysville Borough*

### COUNCIL MEETING MINUTES

March 13, 2023

#### **6:00 p.m.** Meeting with Quantum Accounting Associates

Quantum Accounting Associates attended the Council Meeting to answer any questions regarding the process for the installation of the software version of PRO Version of Quick Books for Marysville Borough's accounting and budgeting systems. They are expected to complete the process in about 6 to 8 weeks. A lot of journal history for process. They are beginning calendar year 2023. This is a more secure system. They are working on vendor history as well. We can get rid of the Cleaning Account, backing it up on an external drive for future references, keeping in line with the same software. Currently using three different desktop systems. Maybe we could do trial balances and would have to merge them for the past 2 to 5 years because of the 18 different accounts. This process would compact the system keeping with State's regulations. In the future, if we need to, we will be able to have the current usable system to read history. Possibility of doing trial balances for each month for the previous 3 to 5 years, which is a little bit faster.

Also, there are problems with the PAYCHEX FLEX (payroll) system now. Looking at upgrading that system as well.

Discussion ensued regarding Marysville's PLIGIT Accounts.

#### **6:18 p.m. Work Session**

##### **1. Pool**

Parks, Recreation and Pool Committee and the Financial Committee reviewed wages for Lifeguards, Concession Workers, membership rates, etc. and have set the amounts for Council's approval. Last year the Pool operated in the black. New sand has been delivered and extra kept behind the Borough Building. Discussion included the security for residents' verses non-residents and verification for daily passes. A better sign or maybe even a kiosk showing what



the proof of residency is for staff to refer to. Signs need to be more organized for them and staff does not need to be harassed by visitors, etc.

Laura Reed, Pool Manager has been working with Ken Miller, Marysville Maintenance to coordinate painting, etc. to be ready for opening.

East Pennsboro Township, Recreation Coordinator Caroline Grove has worked with our pool in previous years for Summer Camp Programs. In the past, we have had Colby Houser as a Pool Manager and he is currently deployed in the Military. Rich Stees is extremely experienced with the Pool operation and reviewed most of the workings. East Pennsboro bring their own certified Red Cross Lifeguard to assist.

2. Police

November ends us being able to use the current Metro System (Metro Alert). Chief Richards is waiting for a quote from the same company we now have. Also, will get prices for other systems. Nothing we have investigated operates on our current laptops in the vehicles because they do not have the newest version of Windows. He would like to utilize monies from the previous years in the Police Budget to upgrade these systems. Also, we need to look at purchasing a new vehicle. Build-out times are significant for purchasing a new vehicle. In previous years we were able to roll over equipment from previous vehicles. For instance, everything like the camera system in the 2016 was from the 2008 Charger we had. Right now, Cumberland County going to a new radio system that we can't talk to unless we are patched through. With that being said, there is a new Motorola that has capabilities to talk radio to radio and with PSP. Everything is obsolete. Newest radio system is PRO. Lance felt we will have a clearer picture of our Budget in 6 to 8 weeks.

3. Past Due Trash and Sewer Bills

Once Dan Altland our Solicitor returns to work, we will be enforcing Sewer and Trash Bills in arrears, for example over \$1,400.00 and a lot more.

4. Update Baker Door at Sewer/Maintenance Building

We have another door that needs replaced and was not aware how bad it was until recently with the unusually high winds. Originally there was a request for a door handle and after checking further saw there is a lot of damage to the door.

5. Boyer & Ritter LLC Proposal

Michelle Coover, our contract accountant felt it was fair price. Council reviewed and Did not have any problems. They are the same firm that have been doing our audits.

**Executive Session**

Borough Council entered Executive Session at 6:20 p.m. and exited at 7:09 p.m. for Personnel purposes.

## **7:18 p.m. Borough Council Meeting**

### **1. Pledge of Allegiance**

### **2. Moment of Silence**

### **3. Roll Call**

Council President Barthel took roll call with the following noted as present: President Barthel, Vice President Wentzel, Councilmembers Edkin, Webster, Zulli, Artley, Chief Richards, and Secretary Rhome. Secretary Hammaker, Engineer Rogalski, Treasurer Chorba, Mayor McCreary, and Solicitor Altland were noted as absent.

### **4. Consent Items**

a. Approval of 02-13-2023 Minutes. Motion made to approve the 02-13-2023 minutes by Councilmember Edkin, with seconded by Vice President Wentzel. The Motion passed unanimously.

b. Approval to Pay Bills. Vice President Wentzel made a motion to approve paying the bills and Councilmember Artley seconded. Nothing in the packet regarding the budget. The Motion passed with Councilmember Edkin opposing.

### **5. Public Comment (Please Keep to a Three (3) Minute Time Limit)**

1. Pool comments by Barbara Bitting. She is concerned about the rough areas in the pool. Tom Speck said at her Pool Meeting that our Maintenance would take care of a handrail which is loose going into the pool. The Pool Manager is Laura Reed and will be working up to 24 hours each week. The painting will take care of the roughness. Painting will be mid-May. Salaries will be voted on tonight and advertising will begin. Laura said she will take the Chlorine Course and the test is on the 27<sup>th</sup>. Discussion also included rate increases.

2. Dan Stephens questioned the area near Roger Barrick being improved. President Barthel stated during that is a public right away owned by the Borough and when we did the sewer separation project Mr. Barrick allowed us to store the equipment back on his property with the contingency that we pave that area which is really Borough property anyway. Mr. Stephens felt the contractor should have had to pay for it. President Barthel stated it did not happen and since it is the Borough's responsibility, it is our right away. We did get a very good price to pave it, under \$10,000.00.

Mr. Stephens included his concerns from another meeting he attended about leaves blocking the storm systems on New Valley Road. Discussion regarding open storm trenches. President Barthel explained we are getting bigger stone and presently getting quotes. Mr. Stephens asked if the taxpayers are going to have to



pay. This area is a Borough right away and is our responsibility. Mr. Stephens asked how the expansion of special interest in the development falls back on taxpayers to repair. President Barthel explained what we are doing is preventing further problems. He also said our Engineer gave the specific size of stone needed to correct this problem. These are Borough right aways, not a development issue. Mr. Stephens expressed his concern with the Trailer Park. President Barthel said the Trailer Park is doing maintenance on the creek as we speak. EK Services is giving us a quote to correct the problem and we are going to move on.

3. John Fasnacht, 21 North Main, questioning where we stand with the ongoing new ordinances. President Barthel said there were one or two changes and then a meeting to finalize them. The best estimate to finalize will be this year sometime. Mr. Fasnacht asked about speaking at the next meeting. Vice-President Wentzel gave the date for that meeting. Also, President Barthel is taking care of the sign which is being ordered and working with the Boat Commission for the exact wording for the Boat Launch area.

4. Rich Stees asked about checking adult and child paddles for the AED. The unit is three years old and should maybe be replaced. Councilmember Artley stated they are good until September or October this year. Councilmember Webster stated he checked after the last Finance Meeting.

## **6. Engineer's Report**

We received the yearly Bridge Inspection Report in a timely manor and is very detailed. Mr. Stees and Mr. Magee were made copies.

## **7. MS4**

Mr. Magee was made Co-Chair for the MS4 Committee. He discussed a residential fee of \$38.00. Locust Village be given credit because of it being installed there. They will start the project along with the Borough. Mr. Magee requested appointing Rich Stees to replace Leigh Ann Urban on the Committee and Mr. Stees agreed to this appointment. Mr. Magee wrote to Charles Wetzel, Terry Kline and Jackie Zulli. Councilmember Webster asked what ERU is for the calculation of per quarter. ERU is Equivalent Residential Units. Mr. Magee took this time to mention in Lycoming County the Pennsylvania Department of Transportation and Norfolk Southern (Railroad) are collecting at 100% for the Stormwater fees. The Committee believes that with proper action, the fees could be implemented half way through the year, and appear on the July 2023 bill. Discussion ensued regarding a formula for commercial properties. The Borough property was \$2,600.00 for quarter. Lions Club was the third largest area after the Railroad and Rockville Estates and that was at 26. The Senior Center will be charged. The commercial rates will be established for the next Council Meeting once Mr. Rogalski is available. He has the formula. Councilmember Edkin questioned acreage with nothing on it, is at the

regular rate. The bill for advertising should go to MS4. Chief Richards questioned the nature conservatory.

We are waiting for the April 10<sup>th</sup> Council Meeting to have more information, Greg Rogalski our Engineer will be able to assist. Waiting for information Leigh Ann Urban may have from MS4 Committee. At that meeting a more definite fee will be decided. Chief Richards questions work on the settling pond. He said they can not park so the equipment can get through. He saw the surveying stakes. Mr. McGee said when the Committee knows he will notify the Police Department.

Mr. Stephens feels this is a very serious and hazardous site and why aren't we checking into this area. He feels this is a Landfill site and was not to be disturbed years ago. Mr. Magee stated here was an Environmental Clearance Study on that site. They are also working on an Environmental Clearance Study for the Pond and for Cameron. If Mr. Stephens comes to the MS4 Meeting he will be informed and receive the information he wants. President Barthel stated studies were done for the Village as well.

8. **A Public Meeting for the Stormwater meeting will be held April 17<sup>th</sup> at 6:30 p.m. at the Marysville Lions Club for all to attend.** An advertisement will be placed on the Electronic Billboard in Marysville, Penn Live, Duncannon Record and other public areas. Police will be in attendance.

9. **Old Business**

Skid Steer was to be delivered next month and they did not start building it yet. Was ordered, but they would not accept payment. He is going to get more quotes just in case.

10. **New Business**

a. **Motion to hire Haley Briner for Administrative Assistant.** Councilmember Edkin made a motion to approve and seconded by Councilmember Zulli. Motion passed unopposed.

b. **Motion to hire Quantum Accounting Associates** to reconcile Borough Accounts. Vice President Wentzel made the motion to approve and Councilmember Zulli seconded. Motion passed unopposed.

c. **Motion to approve the Audit of the financial statements** for the Marysville Borough for the years ending December 31, 2022, 2023, 2024 and 2025 from Boyer & Ritter LLC. Councilmember Webster made the motion to approve and it was seconded by Vice President Wentzel. Motion passed unopposed.

d. **Motion to advertise RFP Trash Contract** have the bids back on June 2, 2023 at 4:00 p.m. Bids will then be opened at the Streets and Sewer Meeting on June 5, 2023. Councilmember Edkin made the motion to for the and Councilmember Webster seconded that motion. The motion passed unanimously.



**e. Motion to approve Pool wages, rates and memberships as well as advertising to hire Pool staff.** Councilmember Edkin suggested increases to all the returning employees. Discussion ensued regarding longevity for higher wages for returning employees. Additions were included in the Motion for all the returning which included Concession employees. Vice President Wentzel made the motion to approve all Pool wages, rates and memberships and Councilmember Zulli seconded. The Motion passed with Councilmember Edkin opposing.

**f. Motion to appoint Rich Stees to Stormwater Authority.** Councilmember Edkin made the motion to appoint Mr. Stees and Councilmember Artley seconded. The motion passed unanimously.

**g. Motion to have a Stormwater Public Meeting on April 17<sup>th</sup> on 6:30 p.m. at the Lions Club Building Advertised.** Vice President Wentzel made to motion to advertise a Stormwater Meeting at the Lions Club on April 17<sup>th</sup> and it was seconded by Councilmember Edkin. The motion passed unanimously. Some discussion ensued regarding notifying the Boy Scouts.

## **11. Commission Reports**

### **a. Planning Commission Report**

Vice President Wentzel discussed some amendments and changes to home businesses and how to address those that are in alien with trash and sewer billing methods, etc. and be in line with zonings they will be allowed.

### **b. Code Enforcement Officer's Report**

Nothing in the file

### **c. Police Department Report**

Chief Richards report was included for Council review. New Officer Bustin is available for ride along later this week. He received his Municipal Police Officer Certification card in the mail today.

### **d. Fire Company Report**

No one in attendance. However, one of the attendees was there as a citizen.

## **12. Committee Reports**

### **a. Personnel**

Met and hired the new Administrative Assistant, Haley Briner.

### **b. Finance**

Already discussed Pool wages; audits; upcoming trash company bids; some funding for streets which was sent back to Council to need to know how much money needed; previous Sid Steer that was scrapped and the funds received 50% went to Sewer and 50% to General Fund and that is the summary of the Finance Committee.



Finance also recommended some of the money from the sale of the old Skid Stee will be used to repair the one area of road.

**c. Sewer/Sanitation/Streets**

Already discussed the Skid Steer. There were problems are the Sewer Plant and the pully system. Also, are the paving projects and the Finance Committee needs the dollar amount for what we can spend. We will have to go through and get some bids. Probably be a couple of months until that can be done.

**d. Parks & Rec and Pool**

Councilmember Zulli reiterated the discussion earlier in the meeting about the Pool; they had the signage approval for down at the river for the wake zone; since we cannot do the bridge not we need to get with Greg Rogalski utilize that Grant in a different manner. One of the ideas was the pathway from the Lions Club Park up to Cassell Street. We need to move kind of fast because we only have until May 31<sup>st</sup> to make use of those funds.

**e. Managers' Report**

President Barthel stated it was reviewed. He mentioned the firm coming in to reconcile the books. Have the claim filed for the Red Light, thanks Chief Richards. Liquid Fuels is in the account, \$86,000.00+.

**13. Correspondence**

None

**14. Public Comment (Please Keep to a Three (3) Minute Time Limit)**

William Gumbinger, Maple Avenue. He was surprised to not see anything about the resignation of Leigh Ann Urban. President Barthel asked our Solicitor and he said no it must be advertised. There have been timing issues and changes due to the election year. He felt the change wasn't the greatest for the Borough. It will be on the next agenda. There will be a vacancy and will advertise the vacancy coming so any letter of intent will be accepted. It will only be until the end of the year. It will definitely be on next month's agenda.

**15. Media Questions**

No media in attendance

Councilmember Edkin made a Motion to adjourn the meeting and Councilmember Artley seconded.

Meeting adjourned at 8:32 p.m.

Next Scheduled Meeting will be April 10, 2023.

BOROUGH OF MARYSVILLE  
Borough Council Meeting  
March 13, 2023  
Sign-in Sheet

	Name	Address
1	Dave Magee	
2	John W. Fasnacht	21 N. Main St
3	Rich Steles	598 CASSELL ST.
4	George Jumper	302 Valley St
5	Jennifer Donohue	100 Kittachtinny Dr
6	Bob Jumper	332 Front St
7	Debby Havellana	200 Leonard St.
8	Cheryl Berkebile	200 Leonard St.
9	Daniel Steph	Landsva St
10	William Gumbinger	602 Maple Ave
11	Brian C. Bottery	10 Bellvue Rd
12		
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21		



March 21, 2023

Marysville Borough  
200 Overcrest Road  
Marysville, PA 17053

RE: **2023 Fee Schedule**

Dear Marysville Borough:

This letter is to inform you that FSA, Inc. would be pleased to act as your Borough Sewage Enforcement Officer. I (Lenny Sizer) will be the primary contact for this role. Enclosed you will find a copy of our 2023 Fee Schedule. If you have any questions please feel free to contact me at 717-275-2048.

Sincerely



Leonard Sizer  
Fredrick, Seibert & Associates, Inc.  
SEO/Project & Branch manager

# Sewage Enforcement Testing Fees

## Marysville Borough

### 2023 Applicant fees paid for Municipal work

Service	Fee
Site visit without probes (Check slope, real estate verifications, consultation, etc.)	\$150
Site visit <i>with</i> probes ( up to 4 per lot).	\$180
<b>New lot/residual Testing &amp; repair testing</b>	
Additional Probes over 4 per lot (per probe)	\$10
<b>Percolation Test (per test site)</b>	<b>See Below</b>
<i>Single Site</i> -Applicant prepares holes and provides water to the site	\$360
<i>Two or more</i> -Applicant prepares holes and provides water to the site	\$280
<b>SEO site prep(includes holes and water to site) -PER SITE</b>	\$150
Application filing and permit for <u>Conventional System</u> -Application (\$50) Design review & permit (\$125)- Inspections Includes Chisel (\$100), Pressure (\$150) & Cover (\$100)	\$525
Application filing and permit for <u>Commercial Systems</u> -Application (\$50) Design review & permit (\$150)- Inspections Includes Chisel (\$100), Pressure (\$150) & Cover (\$100)	\$550
Application filing and permit for <u>Alternate System</u> -Application (\$50) Design review & permit (\$150)-Inspections Includes Chisel (\$100), Pressure (\$150) & Cover (\$100)	\$550
All additional Inspections (If first inspection fails)	\$100
Permit Renewal if Final Inspection Fee was Paid	\$150
Permit Renewal if Final Inspection Fee was not Paid	use above fees
Holding Tank (Includes Permit and Final Inspection) <i>*Fee + Hourly Rate for any DEP approvals if required.</i>	\$300
Tank Replacement (Includes Application, Permit and Inspection)	\$150
Repair/Modification Permit for pipes, etc. (Application, Permit/Inspection)	\$150
Verification of Prior Testing (Includes site visit)- <b>Site must be marked</b>	\$150
Planning Module / Exemption Review	\$100
Hourly Rate for other services ( <i>research past testing, malfunction investigations etc.</i> )	\$85

*\*It is the Applicants responsibility to provide a **Full Size** Backhoe to the site.*

*\*\*Sewage complaints must be reported directly to the Township. FSA will investigate after receiving written (email) notification from the Township. Complaints will be billed in minimum of half hour increments at the current hourly rate schedule.*

*\*\*\*For all site visits, including real estate verifications, a site visit will be charged. This will include a letter explaining what was done or investigated. Property owner or agent must be onsite with fees prior to work being performed.*

**\*\*\*\* All checks shall be made payable to Marysville Borough**



March 23, 2023

Albert Peterlin  
424 Susquehanna Street  
Marysville, Pa 17053

Marysville Borough  
200 Overcrest Road  
Marysville, Pa 17053

To Whom It May Concern:

As a retired people skilled individual with a love for our Susquehanna River, I am interested in a part time position doing any administrative activity needed. I am computer literate, proficient on the phone and with the public, and willing to learn any needed skill. I do have a background in government, real estate assessment, non-profit management and fundraising and grant writing.

Sincerely,

Albert Peterlin  
717 914 7700  
albert@errexinc.com

**Albert Peterlin**  
**424 Susquehanna St**  
**Marysville, PA 17053**  
**(717) 914-7700**  
**albert@errexinc.com**

**EXPERIENCE:**

**Fundraising**

**Advancement Director**, Diakon Lutheran Social Services *February 2006-August 2006*

**Fundraising Consultant**, *April 2001-February 2006*

Prepared and submitted grant requests to foundations and corporations.  
Conducted all aspects of fundraising campaigns, annual and capital.

**Cumberland County Real Estate Assessment Review Board**, Jan 2010- Jan 2012  
During the Cumberland County complete Real Estate Tax Reassessment program sat and reviewed individual and corporate tax assessments and participated in public meetings and outreach.

**Board of Directors**, Cumberland County Penn State Coop Extension, Mar 2009- Jan 2011

**Board of Trustees**, Central Pennsylvania College Education Foundation, 2006-2008

**Vice President, Business Development**, WxAnalyst, Ltd., Jan 15, 2008-present

**Meteorological/Climatological Consultant**

Offer real time assessment of weather impact on crops, locally, regionally and globally. (2000-2008) worked as on-air personality for the Illinois Farm Bureau Radio Network.

**Vice President, Research and Development**, Weather Trends International  
*Aug 2006-April 2007*

**Chief Meteorologist**, United States, Department of Agriculture  
*January 1996-December 1999*

As senior level environmental lead, served as the USDA spokesman on agency weather and climate issues. Served, in the absence of the Secretary of Agriculture, on the National Drought Policy Council.

**NWS Deputy Division Chief**, National Weather Service, Office of Hydrology  
*December 1994-Jan 1996*

Managed the Services Branch and the Systems Branch within the division and was responsible for the day to day operations of hydrologic forecast sites in all 50 states and 13 River Forecast Centers.

**Military:**

Served in the United States Air Force, 6 years active, 21 years ANG & USAF Reserves. Retiring in 1996 at the rank of Lieutenant Colonel.

**EDUCATION**

Purdue University, West Lafayette, In M.S. Climatology, August, 1981  
University of Oklahoma, Norman, Ok B.S. Meteorology, August, 1970





**"Building Infrastructure Today for a Better Tomorrow"**

**Commercial & Residential • Underground Utility • Asphalt Paving & Milling • Excavating**

E.K. Services, Inc.  
260 Old York Road  
New Cumberland, PA 17070  
717-774-7913

# PROPOSAL

Bid #: 2023-107

## QUOTE

TO Ken Miller  
Marysville Borough  
200 Overcrest Road  
Marysville, PA 17053

JOB		LOCATION		BID DATE	
- Stone Relocation		Marysville Borough		03/13/2023	
ITEM	DESCRIPTION	QUAN	UNIT	UNIT PRICE	EXT PRICE
200	Relocating 8's	1.000	LS	\$1,674.16	\$1,674.16
				<b>TOTAL:</b>	<b>\$1,674.16</b>

0 % deposit due with signed proposal. NET 30 days 1/ ½% finance charge per month if an attorney is required for collection, reasonable attorney fees shall be added to the amount due.

<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written change orders and will become an extra charge over and above the estimate. All arrangements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.</p> <p>Note: We may withdraw this proposal if not accepted within 20 days.</p>	<p>Price quoted does not include the following:</p> <ol style="list-style-type: none"> <li>1. Permits or fees</li> <li>2. Underground utility crossings, unusual debris, or any other unforeseen situation resulting in loss of time.</li> <li>3. Any rock encountered that cannot be avoided or removed with a standard bucket or backhoe will be BILLED EXTRA.</li> <li>4. Landscape restoration.</li> </ol> <p>If you have any questions concerning this Proposal, contact your estimator.</p>
	<p>Acceptance of Proposal - The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>
Contractor Signature and Date:	Customer Signature and Date:

800-ASPHALT or 800-SEALCOAT

Commercial  
Proposal

JG

Date	Estimate #
3/8/2023	23-80



Marysville Borough  
200 Overcrest Road  
Marysville, PA 17053

## Pavement Services, Inc.

3701 G Derry Street P 717-564-5630  
Harrisburg, PA 17111 F 717-564-9064

[www.cpa-pave.com](http://www.cpa-pave.com)

Project: Roadway Paving  
Location: 808 N State Rd  
Terms: NET 30 DAYS

PROPOSAL--SCOPE OF WORK	Rate	Qty	Total
<p>Scope of work: Remove and replace existing driveway. Pave new driveway with 19 mm heavy duty wearing course asphalt. Total area 354 square yards.</p> <ol style="list-style-type: none"> <li>1. Mill the edge of the road, this allows the new asphalt to tie into the existing roadway properly.</li> <li>2. Excavate and remove the existing driveway material.</li> <li>3. Fine grade and compact the existing stone base.</li> <li>4. With asphalt paver place 3 inches compacted 19 mm heavy duty wearing course on the entire proposed paving area.</li> <li>5. Apply a 4-inch-wide strip of PG 64-22 sealer at the end of the driveway that meets the road. This helps prevent water from getting under the new pavement.</li> </ol> <p>Please note escalation clause. This bid based on asphalt cement index price of \$603.00</p>	9,973.00		9,973.00
<b>Total</b>			<b>\$9,973.00</b>

*Escalation Clause: Due to the uncertain stabilization of asphalt, fuel and construction material prices, we reserve the right to increase the contract price in an amount equal to our increase subsequent to the date of this contract. Documents verifying the incurred increase will be furnished upon request.*

All material is guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

ACCEPTANCE OF PROPOSAL -- The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Proposal Expires

**Penn National Mutual Casualty POLICY # CX90770633**

**3/31/2023**

**WE ACCEPT**





**"Building Infrastructure Today for a Better Tomorrow"**

**Commercial & Residential • Underground Utility • Asphalt Paving & Milling • Excavating**

E.K. Services, Inc.  
260 Old York Road  
New Cumberland, PA 17070  
717-774-7913

# PROPOSAL

Bid #: 2023-108

## QUOTE

TO Ken Miller  
Marysville Borough  
200 Overcrest Road  
Marysville, PA 17053

JOB		LOCATION		BID DATE	
Driveway Paving		Marysville Borough		03/13/2023	
ITEM	DESCRIPTION	QUAN	UNIT	UNIT PRICE	EXT PRICE
200	Mill/Prep	278.000	SY	\$ 12.35	\$3,433.30
300	Pave 3" 19MM	278.000	SY	\$ 33.41	\$9,287.98
TOTAL:					\$12,721.28

\*\*\* Any soft areas discovered during preparation will be brought to the customer's attention for proper restoration of base.

\*\*\* Due to the uncertainty of the asphalt oil market this price is based on a current price index of \$603.00 per liquid ton. Any increase in the asphalt oil index will be reflected on final invoicing and will become the responsibility of the customer.

0 % deposit due with signed proposal. NET 30 days 1/ ½% finance charge per month if an attorney is required for collection, reasonable attorney fees shall be added to the amount due.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written change orders and will become an extra charge over and above the estimate. All arrangements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Note: We may withdraw this proposal if not accepted within 20 days.

Contractor Signature and Date:

Price quoted does not include the following:

1. Permits or fees
2. Underground utility crossings, unusual debris, or any other unforeseen situation resulting in loss of time.
3. Any rock encountered that cannot be avoided or removed with a standard bucket or backhoe will be BILLED EXTRA.
4. Landscape restoration.
5. Compaction Testing
6. Line Striping

If you have any questions concerning this Proposal contact your estimator.

Acceptance of Proposal - The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Customer Signature and Date:



**Customer**

Marysville Borough Maintenance  
Building

737 South Main Street  
Marysville, PA, 17053

Phone:  
Cell: 717-636-0691

Email: [marysvilleboro@marysvilleboro.com](mailto:marysvilleboro@marysvilleboro.com)

Project: Main Door @ corner of building

**Quotation no.: 3108585-3**

**Prepared by:** Todd Wicker

Phone: (717) 901-4056

Cell: (717) 577-8758

Email: [todd@bakerdoorcompany.com](mailto:todd@bakerdoorcompany.com)

**Description:**

**Date:** 2023/03/30

**Expires on:** 2023/04/29

We propose to supply and install the following:

Replace Existing Hollow Metal Door

Right Hand Outswing (40 x 88)

1-Heavy Duty Exterior 18 gauge Hollow Metal Door

Exterior Design: Flush, 3-Non Removeable Pin Hinges

1-10 x 10 wired glass window 14" down from top of door

1-16 gauge steel frame (punch and dimpled mounted to masonry) with 4" header

Entry pull trim with keyed cylinder (2 keys) and interior panic bar

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[todd@bakerdoorcompany.com](mailto:todd@bakerdoorcompany.com)

**Description:**

**Date:** 2023/03/30

**Expires on:** 2023/04/29



**TP-08**

**Entry**



AL Polished

Heavy Duty Closer, threshold and Weather stripping around complete opening

\*Quote includes removal and hauling of old door.

\*Door and Frame will need painted by others after installation

(door comes gray primed)

\*1 year Workmanship warranty from date of installation.

\*Any block work or rekeying to be done by others.

# BAKER DOOR COMPANY

**GARAGE DOORS & OPENERS**

## BAKER GARAGE DOOR CO. INC

4698 East Trindle  
Mechanicsburg, PA 17050  
[www.bakerdoorcompany.com](http://www.bakerdoorcompany.com)

Tel: (717) 901-4056

Fax: (717) 901-4058



### Customer

Marysville Borough Maintenance  
Building

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Marysville, PA, 17053

Phone:  
Cell: 717-636-0691

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Project: Main Door @ corner of building

**Quotation no.: 3108585-3**

**Prepared by:** Todd Wicker  
**Phone:** (717) 901-4056  
**Cell:** (717) 577-8758  
**Email:** [todd@bakerdoorcompany.com](mailto:todd@bakerdoorcompany.com)

### Description:

**Date:** 2023/03/30 **Expires on:** 2023/04/29

**Note:** Replacement of existing door and frame that are rusting out.

**Payment:** Due at time of Invoice

Unless otherwise stated herein, this quotation does not include the following: Opening and jamb preparation, inside and external wiring (electrical controls) and mounting plates. Openings must be ready for installation. Openings must be square, jambs plumb, floor level. I agree to payment terms. If not paid in 90 days attorney and legal fees will apply. I Understand this order can not be canceled after 3 Business days and deposits are not refundable after material is ordered. PA 5998

This quotation is submitted according to the standard Garaga Inc. features and its products. A measurement and evaluation of the premises by a professional is highly recommended and will confirm the precise cost of your project. To serve you better, please specify the quotation number with your order. QUOTATION VALID FOR 30 DAYS.

**Your price \$ 3,462.75**

**(Installation included)**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

P.O.# \_\_\_\_\_

Page 3/3



# 911 Rapid Response

700 West Main Street  
Annville PA 17003  
717-473-3843

## PROPOSAL

PROPOSAL	DATE
87652	3/21/2023 3:09 PM
ACCT	EMPL ID
21956	NSMITH
PO	EXPIRES
	4/20/2023

**Sold To:** Marysville Police Department  
200 Covercrest Rd  
Marysville PA 17053  
United States

H 717-957-2616  
mbpd681@embarqmail.com

QTY	ITEM	DESCRIPTION	PRICE EA	TOTAL
1	HAVIS	DS-GTC-222 Docking Station For Getac F110 Tablet With External Power Supply	724.59	724.59
1	GETAC	6297732 FP27Z4JA1CXX F110 G6 - i5-1135G7, Windows Hello Webcam, Win10+8GB, 256GB PCIe SSD, SR FHD+TS+stylus, US Power Cord, Rear Camera, WiFi+BT+4G GPS/Glonass+PT	2,898.20	2,898.20
1	GETAC	**OPTIONAL** 4166448 GE-SVTBNFX5Y Bumper to Bumper + Extended Warranty- Tablet (Year 5) - Getac, Tablet (A, F & V Series), Bumper-to-Bumper+Extended Warranty, 5, Years	509.15	509.15
SUBTOTAL				4,131.94
TOTAL				4,131.94

MARYSVILLE BOROUGH, PERRY COUNTY, PA  
PLANNING LEVEL COST ESTIMATE

No.	Name	Receiving Watershed	Proposed BMP	Description	\$ / Acres Treated	Acres Treated	Subtotal Cost	Contingency 10%	Engineering 15%	Total Cost
1	Sanitary Sewer Separation South - Storm Sewer System Solids Removal	Susquehanna River	Storm Sewer System Solids Removal	End of Pipe (Structural)		57.10	\$ 178,500.00	\$ 17,850.00	\$ 26,775.00	\$ 223,125.00
2	Marysville Lions Club - Construct Dry Extended Detention Basin(s)	Susquehanna River	Dry Extended Detention Basin	New Construction		42.38	\$ 173,589.52	\$ 17,358.95	\$ 26,038.43	\$ 216,986.90
3	Locust Village Associates - Retrofit existing basin to infiltration basin.	Susquehanna River	Infiltration Basin	Retrofit		1.36	\$ 13,204.24	\$ 1,320.42	\$ 1,980.64	\$ 16,505.30
4	Senior Citizens Center - Retrofit existing basin to infiltration basin.	Susquehanna River	Infiltration Basin	Retrofit		0.89	\$ 8,662.01	\$ 866.20	\$ 1,299.30	\$ 10,827.51
5	Municipal Complex - Construct Infiltration Basin	Susquehanna River	Infiltration Basin	New Construction		0.74	\$ 20,000.00	\$ 2,000.00	\$ 3,000.00	\$ 25,000.00
6	Cameron / Broad Street - Retrofit Vegetated Open Channel	Susquehanna River	Vegetated Open Channel	Retrofit		28.17	\$ 125,000.00	\$ 12,500.00	\$ 18,750.00	\$ 156,250.00
							\$ 518,955.76	\$ 51,895.58	\$ 77,843.36	\$ 648,694.70

NOTE: COSTS DO NOT INCLUDE LEGAL OR LAND ACQUISITION COSTS

Cost References:

BayFAST Website - PA Default Cost - Cost Profile  
 BayFAST Website - Unit Cost Spreadsheets for BMPs in Phase II WIPs  
 prepared for EPA using existing data.  
 Planning Level Unit Cost Development for Stormwater Best Management  
 Practices (BMPs) - Part 1: Initial Costs Per Impervious Acre Treated  
 Storm Sewer System Solids Removal Budgetary Cost Estimate Provided  
 by CONTECH Engineered Solutions LLC.

MARYSVILLE STORMWATER FEE CALCULATIONS				3/6/2023
				PAGE 1
<b>Scenario #1 - Increase Real Estate Tax</b>				
Total Amount Raised	\$1,000,000.00			
Fee Term	4 Years			
Parcels in Borough	1178	Parcels		
Collection Rate	95%			
Credits/Waivers	25	Parcels		
Annual Fee	\$228.24	per parcel		
Quarterly Fee	\$57.06	per parcel		
Taxable Assessed Value*	\$161,822,400.00			
Millage Increase	1.6262			
200 Verbeke (\$109,300)	\$177.75	per year	\$44.44	Quarter
506 Maple (\$171,600)	\$279.06	per year	\$69.76	Quarter
119 Kittochtinny (\$238,000)	\$387.04	per year	\$96.76	Quarter
<b>*Excludes Non-Taxable Real Estate</b>				
<b>Scenario #2 - Single Tier Residential ERU (3,560 SF)</b>				
	ERU's	Fee Percentage		
Residential	985	54.48%	\$36.39	Quarter
			\$544,800.88	
Commercial	823	45.52%	\$455,199.12	
Total	1808		\$1,000,000.00	
<b>Scenario #3 - Three Tier Residential</b>				
	ERU's	Fee Percentage		
Residential (2,340 or below)	328	18.15%	\$32.39	Quarter
Residential (2,340 to 3,670 SF)	328	18.15%	\$36.39	Quarter
Residential (3,670 SF or above)	328	18.15%	\$40.39	Quarter
All Residential		54.45%	\$35,805.78	Quarter
All Commercial	823	45.55%	\$29,947.31	Quarter
Total	1,807		\$65,753.09	

38x  
 207.3 year Loan  
 we need million





## *Marysville Borough*

### **Marysville Borough Stormwater Authority Minutes March 6, 2023 5:00 PM**

**Attendance: Leigh Ann Urban, Dave Magee, Terry Kline, Charles Wentzel, Jackie Zulli, Borough Engineer Greg Rogalski**

#### **Minutes**

February Minutes were reviewed and accepted.

Mr. Rogalski gave an update regarding several items from the February meeting. First item of note: The Borough's quarterly Stormwater Fee is approximately \$2,600. Second, he broke down the financial implications of a four-year term fee in multiple ways, sharing the impact credits would have on the fee.

No credits to anyone: \$36.39 per quarter per ERU  
100% credit to the PRP projects: \$37.89 per quarter per ERU  
50% credit to exempt properties: \$38.89 per quarter per ERU  
100% credit to exempt properties: \$41.31 per quarter per ERU

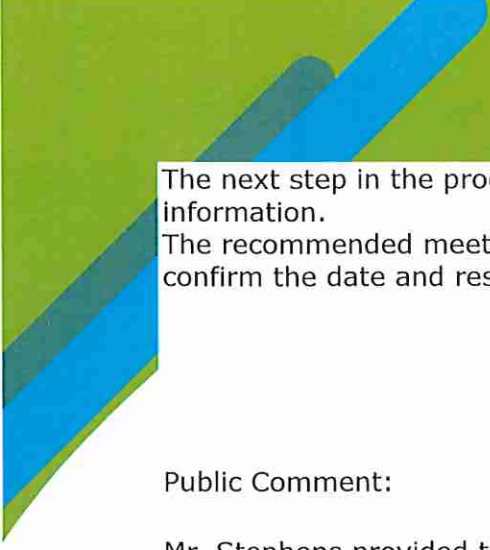
Throughout Mr. Rogalski's update, discussion took place regarding thoughts and concerns of residents and nonprofits and their ability to afford the fee. Mr. Magee noted that the Borough made out well in its lease agreement with the Lions Club and we should consider allowing them to receive a credit for the use of the land.

Mrs. Zulli noted that the lease agreement was a contract and we need to be very careful if we are talking about changing the terms of the contract.

It was noted that since the agreement does not mention a Stormwater Fee, that the Authority could consider a credit for the Lions Club based on the fact that the largest MS4 project is taking place on their property.

After much discussion, the group concluded that the projects contained in the Pollutant Reduction Plan that was presented publicly and accepted as part of the NPDES permit process in 2017 should be eligible to receive 100% credit for their role in this process. With 100% credit given to the 5 PRP projects, the fee for a single ERU is \$37.89 a quarter and the group suggested it be rounded to \$38 for easier accounting purposes.

Mr. Magee made a motion that was seconded by Mr. Wentzel to recommend to Borough Council the implementation of a Stormwater Fee of \$38 per quarter, per ERU, for a four-year term (to be reviewed after two years). The only credits available currently are the credits to the PRP project parcels. The group believes that with proper action, the fee could be implemented half way through the year, and appear on the July 2023 bill.



The next step in the process is to host a public information meeting to share this information.

The recommended meeting date is Monday, April 17, at the Lions Club. Mr. Kline agreed to confirm the date and reserve the Lions Club building for the meeting.

Public Comment:

Mr. Stephens provided the group with public comment, noting that there are complications of stormwater underflow and roads becoming waterways during heavy rains. He noted that Rockville and White Tail areas already have major issues.

The meeting adjourned at 5:56 pm.

BOROUGH OF MARYSVILLE  
Stormwater Authority Meeting  
March 6, 2023  
Sign-in Sheet

	Name	Address
1	Scott W. Nutter	320 MYRTLE AVE
2	Daniel Stephens	900 Landsdale St
3	John W. Fasnacht	21 N. Main St.
4	Dave Magee	Cameron St.
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		



TOTAL FINES \_\_\_\_\_

**TOTAL MILEAGE ON POLICE VEHICLES:**

2016 FORD SUV 36125

2016 RAM TRUCK 10727

2018 FORD SUV 21977

**TOTAL MILES TRAVELED:**

2016 FORD SUV 281

2016 RAM TRUCK 252

2018 FORD SUV 564

**GALLONS OF FUEL USED:**

2016 FORD SUV 24.5

2016 RAM TRUCK 19.5

2018 FORD SUV 49.5

REPORT SUBMITTED BY: Chief Aaron Richards

April 03, 2023

**Calls for Service - by UCR Code**  
**Incidents Reported Between 03/01/2023 and 03/31/2023**  
**All Municipalities**



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0590	BURGLARY - REPORTS	1			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
2450	HARASSMENT	1			
2640	ALL OTHER ORDINANCE VIOLATIONS	1			
2720	DOG LAW & BITES (1ST OFF. & STATE CIT)	1			
2830	TWP ORD-ALL OTHER	1			
3400	MENTAL HEALTH	4			
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	2			
3710	WARRANTS-OUTSIDE AGENCY-SERVICE	1			
3800	SERVICE CALL-MISCELLANEOUS	1			
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	1			
3900	TRAFFIC & PARKING PROBLEMS	2			
5510	ANIMAL COMPLAINTS - OTHER	1			
6008	ACCIDENT INVOLVING NONINJURY	1			
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	4			
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	2			
CITT	TRAFFIC CITATION	5			
CITW	WARNING	3			
Total Calls		37			

**Calls for Service - by Keyword**

All Municipalities

Incidents Reported Between 03/01/2023 and 03/31/2023

Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
ALL ORDINA					
2830	TWP ORD-ALL OTHER	1			
ALL OTHER					
2640	ALL OTHER ORDINANCE VIOLATIONS	1			
ANIMAL					
2720	DOG LAW & BITES (1ST OFF. & STATE CIT)	1			
5510	ANIMAL COMPLAINTS - OTHER	1			
		2			
ASSIST					
7502	ASSIST OTHER AGENCIES - FIRE DEPT.	2			
BURGLARY					
0590	BURGLARY - REPORTS	1			
CRIM MISCH					
1440	CRIMINAL MISCHIEF - ALL OTHER	1			
DISORDERLY					
2450	HARASSMENT	1			
MENTAL					
3400	MENTAL HEALTH	4			
MV ACCIDEN					
6008	ACCIDENT INVOLVING NONINJURY	1			
SERVICE					
7008	PUBLIC SERVICES - MEDICAL ASSISTANCE	4			
SUSPICIOUS					
3500	SUSPICIOUS PERSONS,AUTOS,CIRCUMSTANCES	2			
SVC CALL					
3800	SERVICE CALL-MISCELLANEOUS	1			
3810	SERVICE CALL-ALARMS-UNFOUNDED-EXCPT FIRE	1			
		2			
THEFT					
0617	THEFT-\$200 & OVER-FROM BUILDINGS	2			
0633	THEFT-UNDER \$50-RETAIL THEFT	1			
0639	THEFT-UNDER \$50-ALL OTHER	1			
		4			
TRAF CIT					
CITT	TRAFFIC CITATION	5			



April 03, 2023

## Calls for Service - by Keyword

All Municipalities

Incidents Reported Between 03/01/2023 and 03/31/2023



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
TRAFFIC					
3900	TRAFFIC & PARKING PROBLEMS	2			
WARNING					
CITW	WARNING	3			
WARRANT					
3710	WARRANTS-OUTSIDE AGENCY-SERVICE	1			
Total Calls		37			