



## *Marysville Borough*

### COUNCIL MEETING MINUTES August 14, 2023

#### **6:00 p.m. Work Session**

1. QuickBooks Desktop: Kim suggested the Borough move back to QuickBooks Desktop as suggested by Borough auditors.
2. QuickBooks Payroll: To save both funds and time, Kim will be able to accomplish payroll with QuickBooks Payroll. Gusto will be canceled in September.
3. PLGIT Purchase Card: For better control and reports.
4. Borough Newsletter: Residents are requesting the Council to consider paper newsletters each quarter.
5. Garbage Rate: The Finance Committee has made a recommendation of \$120.00 per quarter
6. MS4 Line of Credit - \$1,000,000.00: Additional info requested.

#### **7:00 p.m. Borough Council Meeting**

President Lance Barthel, called the meeting to order at 7:00 p.m. and led the meeting with the Pledge of Allegiance and a Moment of Silence.

#### **Roll Call**

Lance Barthel - P	Present	Michael McCreary, Mayor	Present
Charles Wentzel - VP	Present	Kim Charles, Borough Manager	Present
Scott Artley	Present	Al Peterlin, Secretary	Present
John Edkin	Present	Aaron Richards, Chief of Police	Present
Brian Webster	Present	Dan Altland, Solicitor	Absent
Robert Zimmerman	Present	Greg Rogalski, Borough Engineer	Present
Jacquelyn Zulli	Present		

#### **Approval of Minutes**

A motion by John Edkin, seconded by Brian Webster. Approved by all.

#### **Approval to Pay Bills**

Motion by John Edkin, seconded by Brian Webster. Approved by all.

### Public Comment

Daniel Stevens asked if the Board had any contact information for the Board of Locust Village. The board had no contact information to share.

Scott Artley noted that the weeds along the 300 block of Myrtle Avenue were cut today. Added that Tom Speck the Code Officer is active.

### Engineer's Report

#### Marysville Lions Club Park Bridge Rehabilitation Bid

The grant of 40K with an action date of October 10, 2023.

#### RTP Grant Project

S. Main Street Bridge: Stalled for the time being. 2025 project with \$1,000,000 grant.

#### Rockville Estates Phase 1 and Phase 2 Streets

Just for information, request for dedication soon; the permit for the Veolia water tower has yet to be released. The time frame might be as long as 26 weeks.

### Public Comment

Lance asked Albert Peterlin to share Rockville Estate concerns as he is a resident in Phase 1. Al addressed the issue of the lack of curbing on Kittochtinny Drive and therefore concerns about the open ditch drainage. It also appears that a portion of each backyard is dedicated to some general community issue, or indeed a swale with potential water flow.

### Old Business

None

### New Business

#### Motion to approve the bookkeeping program to QuickBooks Desktop

Motion by John Edkin; seconded by Robert Zimmerman. Approved by all.

#### Motion to approve changing payroll from GUSTO to QuickBooks

Motion by John Edkin, seconded by Scott Artley. Approved by all.

#### Motion to approve closing the Elan Credit Cards and changing to the PLGIT Purchase Cards

Motion by Brian Webster; seconded by Charles Wentzel. Approved by all.

#### Motion to approve mailing the Borough Newsletters

Motion by Robert Zimmerman; seconded by Scott Artley. Approved by all.

***200 Overcrest Road  
Marysville, PA 17053  
717-957-3110***

Motion to approve setting the new Garbage Rate to \$120.00 per quarter across the board beginning with the 4<sup>th</sup> quarter 2023 billing

Motion by Charles Wentzel; second by Brian Webster. Approved with one nay vote from John Edkin.

Motion to approve opening a Line of Credit in the amount of \$1,000,000.00 for MS4 with ample oversight from Borough Council. Tabled.

A motion to approve the appointment of Scott Artley to the MS4 Committee.

Roll Call vote: Scott Artley, abstained. Lance Bartel; Scott Artley. Charles Wentzel: Scott Artley. John Edkin; Patti Copp. Brian Webster: Scott Artley. Robert Zimmerman: Patti Copp. Jacquelyn Zulli: Scott Artley. Motion approved: 4 to 2 with 1 abstention.

A motion to accept the resignation of Haley Briner as Financial Secretary

Motion by Brian Webster; second by Scott Artley. Approved by all.

A motion to approve advertising for the position of Administrative Assistant

Motion Brian Webster, second by Robert Zimmerman. Approved by all.

A motion to approve the low bid from Greiner Industries in the amount of \$53,320.00 for the Marysville Lions Club Park Bridge Rehabilitation

Motion by Charles Wentzel, second by John Edkin. Approved by all subject to Seda-Cog Approval.

A motion to approve the Caulking Proposal for the main pool and kiddie pool in the amount of \$4,230.00.

Motion by Charles Webster; second by Scott Artley. Approved by all.

A motion to approve the Appointment of Kimberlee Charles as Open Records Officer.

Motion by Brian Webster; second Robert Zimmerman. Approved by all.

A motion to approve Resolution Number 356 for Authorized Signers for Mid Penn Bank

Motion by John Edkin, second by Scott Artley. Approved by all

A motion to approve Resolution Number 357 to Appoint Kimberlee Charles as Chief Administrative Officer for the Pension Plans

Motion by Brian Webster; second by Lance Barthel. Approved by all

A motion to approve Resolution Number 358 for Authorized Signers for PLGIT Bank

Motion by Robert Zimmerman; second by John Edkin. Approved by all.

A motion to approve Rockville Estates Phase IV Developer Agreement

Motion by Charles Wentzel. second by Robert Zimmerman. Approved with one nay vote from John Edkin.

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A motion to approve Rockville Estates Phase IV Plans

Motion by Brian Webster; second by Charles Wentzel. Approved by all.

A motion to approve Trick-or-Treat on Tuesday, October 31, 2023, from 6:00 pm – 8:00 pm

Motion by Robert Zimmerman; second by Brian Webster. Approved by all.

**Commission Reports**

Planning Commission Report: None

Code Enforcement Officer's Report: Tom Speck will meet with staff to go over the areas that need attention.

Police Department Report: Very busy, especially during carnival week.

Fire Company Report: Very busy with 11/15 crashes. Currently selling peanuts, cashews, and pies for fundraisers.

**Committee Reports**

Personnel: None

Finance: Trash was the primary focus covered in the meeting.

Sewer, Sanitation, and Streets: Did not meet.

Park, Recreation, and Pool: The Halloween Parade will be on October 16, 2023, Reconsidering the New York City Bus Trip.

**Correspondence:** None

**Public Comment**

Steve Palmer, will be vacating the position of Judge of Elections. Suggested an interesting position although one very long day.

John Fasnacht asked for additional attention to Heritage Park where burning after dark continues to be a problem

Media Questions: None

The council entered into an executive session at 7:50 p.m. and exited at 7:55 p.m. for personnel issues.

A motion by Brian Webster, seconded by Scott Artley to adjourn the meeting at 7:59 p.m.

Respectfully Submitted,  
*Albert Peterlin*