Marysville Borough

# COUNCIL MEETING MINUTES
October 10, 2022

**6:00 PM Work Session**

a. **Lieutenant Kenneth Tallman – Pennsylvania State Police**

Lieutenant Tallman, Station Commander for the Pennsylvania State Police Newport Barracks, introduced himself to Borough Council, staff and the public assembled. He advised that the Pennsylvania State Police out of Newport supplement our part-time Police Department. He added that there is a website that contains stats for all of Perry County with respect to calls in municipalities in the County. He noted that there are approximately 20 troopers covering 30 municipalities in the County. The Lieutenant advised that they cover our Police Department when no one is on duty and when requested to assist when there is a Police Officer on duty. He added that non-emergency calls are referred back to his department. Lieutenant Tallman advised that his department handled approximately 140 calls in Marysville so far this year and that nine of those calls were crashes, six of which were on Routes 11 & 15 in the Borough and three of those were reportable accidents.

President Barthel asked how are numbers were compared to other municipalities. Lieutenant Tallman advised that our numbers were low compared to the other municipalities they serve and that is most likely due to having a part-time police force. He added that the issues Marysville does have is most likely attributed to our proximity to Interstate 81 and Harrisburg. The Lieutenant noted that he has a close working relationship with Chief Richards.

At this time, Lieutenant asked if there were any questions. Seeing none, he completed his presentation. President Barthel thanked him for his time.

b. **Skid Loader**
   1. **Messick's**
   2. **United Rental**

President Barthel advised that there was a recent incident with the current skid loader where staff was using it to unload park benches for the Railroad Memorial and the bucket dropped and almost injured the delivery driver. He noted that both he, Councilwoman Zulli and Manager Border were notified, the issue was recreated and the machine was taken out of service. Council President Barthel advised that for this reason, he requested that the Finance Committee look at the budget to see where money could be found to purchase a replacement.

Council Vice President, also the Chairman of the Finance Committee, advised that this was discussed at the October 5th meeting and asked Secretary Hammaker to advise where the money could be pulled from. Ms. Hammaker advised that there is currently $19,934.45 of unspent budgeted money under line 429.740 of the Sewer budget and another $34,673.13 under line item 430.260 in the General Fund. Councilman Magee advised that this did not factor in expenses for the remainder of the year and that according to his calculations the bottom

*200 Overcrest Road*
*Marysville, PA 17053*
*717-957-3110*

line on the Sewer Fund would be approximately $238,00.00. He added that in his opinion, there was no money for this purchase.

Councilman Edkin asked how many hours were on the current machine and what year it was. Manager Border advised that it was a 2009 and to his recollection, there were about 1100 hours on the machine. Council Edkin asked if the current machine could be repaired instead of replaced as it could be a hydraulic issue. Councilman Edkin also stated that attachments could be purchased for the current machine.

After some additional discussion regarding the repair of the current machine and the purchase of attachments such as forks, Council President Barthel stated that they could get a second opinion on if the current machine could be repaired and how much it would cost. Manager Border asked what could be used in the interim. Councilman Edkin asked what deliveries we were expecting and Manager Border stated Polymer and Actuators. Councilwoman Urban asked if we could ask for assistance from a neighboring municipality. Manager Border stated that he could check. Councilman Edkin advised that he would help with his lift gate.

Manager Border asked if anyone had any recommendations on a company to contact for a quote to repair the current machine. Councilman Edkin suggested Martin's Equipment in Loysville. Councilman Edkin asked if we could purchase a pallet jack instead of a skid loader. President Barthel advised that the skid loader is used for other tasks.

With no further discussion, President Barthel directed Manger to check into if the current machine could be repaired and the cost and then forward that information to the Streets Committee and the Finance Committee for recommendations.

At 6:37 PM, Council President Barthel adjourned to an Executive Session on matters of personnel and potential litigation. At 7:03 PM, Council came out of Executive Session and President Barthel announced that there was no action to be taken.

**7:00 PM Borough Council Meeting**

Council President Barthel called the meeting to order at 7:03 PM.

1. **Pledge of Allegiance**
   Council President Barthel led those assembled in the Pledge of Allegiance.
2. **Moment of Silence**
   A moment of silence was held.
3. **Roll Call**
   Council President Barthel took roll call with the following noted as present: President Barthel, Vice President Wentzel, Councilmen Edkin, Magee and Webster; Councilwomen Urban and Zulli. Mayor McCreary is attending an event honoring the former Mayor Copp. Also in attendance were Manager Border and Secretary Hammaker. Engineer Rogalski, Treasurer Chorba and Solicitor Altland were noted as absent.
4. **Consent Items**
   Councilman Magee requested that there be acted upon separately.
   a. **Approval of the 09/12/2022 Minutes**
      A motion was made by Vice President Wentzel and seconded by Councilman Webster to approve the minutes as written. The motion passed with all in favor.

b. **Approval of the Financial Statements**

Council Vice President Wentzel moved to approve the Financial Statements and Councilman Webster seconded the motion. the motion passed with six in favor and Magee opposed.

c. **Approval to Pay the Bills**

A motion was made by Council Vice President Wentzel and seconded by Councilman Webster to approve paying the bills. President Barthel asked if there were any questions or comments and Councilwoman Urban asked if there were any additions since the Finance Committee meeting. Secretary Hammaker noted the additions. Seeing no further questions, President Barthel called for a vote and the motion passed with six in favor and Magee opposed.

5. **Public Comment (Please Keep to a Three (3) Minute Time Limit)**

John Fasnacht of 21 North Main Street addressed Council stating that he was not able to attend the Streets Committee meeting regarding his suggestion for the intersection of Union, Front and Verbeke Streets at the subway. He stated that he suspects that it was not well received and advised that another possible solution would be making it no left turn at the stop sign in front of the Moose. He added that it is dangerous coming out of the subway because people turning onto Front Street to beat the traffic light do not stop and that even though traffic coming out of the subway has the right of way, they must yield for safety's sake.

Council President Barthel stated that diverting traffic could cause a backup on Valley.

Councilwoman Zulli, Chair of the Streets Committee, advised that Mr. Fasnacht's letter was well received by the Committee. She added that his suggestion from this evening would be placed on the November agenda for the Committee.

Manager Border advised that the line at the turn from Union Street to the subway would be repainted.

Councilman Magee advised that speaking as a resident, he is at the intersection between 5:00 AM and 6:00 AM and that it is scary.

Council President Barthel stated that changes to this intersection would just serve to move the issue and that moving it out of the square would then move it into neighborhoods where children play.

6. **Engineer's Report**

No report was given.

a. **MS4**

Councilwoman Urban advised that she would speak under item c of New Business.

7. **Old Business**

a. **South Main Street Bridge Project**

Manager Border gave an update on the project noting that they were working on new pricing as Erdman Anthony's estimates were high. He added that a Hazardous Waste Study needed to be added. Manager Border noted that the let date for the project is June of 2024, but the Project Manager is thinking it will be more like 2025.

b. **Cameras for the Public Works Complex**

1. **Millersburg**
2. **ADT**
3. **Alwine**
4. **CT Security**
5. **Hilton Lock and Security**

Manager Border advised that this issue was still with the Streets Committee.

c. **Motion to Approve Ordinance 643 with Regard to Stormwater**
Councilwoman Urban made a motion, seconded by Councilman Magee, to adopt Ordinance 643. Manager Border advised that this has been reviewed by the Borough Engineer and Solicitor. Councilwoman Urban stated that this was based on a model Ordinance from PADEP. With no further discussion, the motion passed unanimously.

d. **Full-Time Officer**
Councilman Magee made a motion to offer full-time employment to Jared Charles at 90% of the contract wage. Vice President Wentzel seconded the motion which passed unanimously.

8. **New Business**

a. **Motion to Approve the Minimum Municipal Obligation Worksheets for the Pension Plans**
Councilman Magee made a motion to approve the MMO worksheets and Vice President Wentzel seconded the motion. The floor was opened for discussion and Councilman Magee asked about the difference from last year to this year. Secretary Hammaker advised that the wages increased but the MMO for the Non-uniformed plan decreased. With no additional discussion, President Barthel called for a vote and the motion passed unanimously.

b. **Motion to Approve the Projects for Picture Perry**
Vice President Wentzel Urban moved to approve the projects from the Planning Commission for the County Comprehensive Plan. Councilwoman Urban seconded the motion. Councilman Magee asked if there was any cost to the Borough to participate and Vice President Wentzel advised that there was not. With no further discussion, a vote was taken and the motion passed with all in favor.

*c.* **Motion to Approve the Proposal from Pennoni for a Stormwater Fee Study in the Amount of $23,500**
Councilwoman Urban made a motion to approve the Stormwater Fee Study for $23,500 and Councilman Webster seconded the motion. Councilwoman Urban advised that the this was included in last month's packet. She explained that the study would look at every property in the Borough and determine non-pervious coverage for each parcel. She noted that this is necessary and that the Stormwater Authority has already approved it. Councilwoman Urban stated that a presentation would be put together and this would also allow the Borough to determine how credits can be given. Seeing no questions or comments, President Barthel called for a vote and the motion passed unanimously.

d. **Motion to Approve the Quotes from Goods Tree Service**
   I. **Heritage Park**
   II. **Trail/Bridge**
Vice President Wentzel made a motion to approve the quotes from Goods Tree Service for work to be done at Heritage Park and the Lion's Club Bridge and Trail. Councilwoman Zulli seconded the motion. Councilman Magee asked for more information on the work at the bridge and trail. Manager Border started that the work consisted of trimming a tree at the bridge and removing two trees along the trail. He added that the final price could be less than the quote for the work at Heritage Park. Councilman Edkin asked if there was more than one quote. And Manager Border advised that the Parks & Recreation Committee and the Finance Committee looked at quotes and this company was the recommendation. Councilman Edkin stated that he was opposed to paying for wood removal as the company would most charge the Borough for this and then turn around and sell the wood. Councilman Magee advised that Manager Border could check with Yingst Homes to see if they would take it for free. With no further discussion, President Barthel called for a vote and the motion passed.

e. **Motion to Approve the Quote from Alwine Security for an Access Control System on the Borough Building**
Councilman Webster moved to approve the quote from Alwine Security for an Access Control System for the Borough Building and Councilman Magee seconded the motion. Councilman Webster explained keyless entry and noted past expenses incurred for re-keying the building. He advised that the base cost is $4560 and that would be for the Borough Office entrance, the Police Department door and the people door on the detached garage. Manager Border stated that there were two other quotes, but this was the lowest. He added that there would be a $264 monthly charge for cloud access. Councilman Webster advised that we did not need that. Manager Border advised that it was required for security reasons.

Police Chief Richards stated that a key fob would be a great advantage to the Police Department. With no further discussion, a vote was taken and the motion passed with Magee opposed.

f. **Tablets for Borough Council and the Mayor**
   I. **Tablet**
   II. **Case**

Vice President Wentzel made a motion to approve the purchase of Tablets and cases for Borough Council and the Mayor and Councilman Magee seconded the motion. The floor was opened for discussion. Vice President Wentzel advised that quotes received are for $400.00 per Tablet and an additional $15.00 for the cases. This was a suggestion in order to encourage Council members and the Mayor to utilize the packets and data on the portal in an effort to keep paper costs down, especially in light of the recent voluminous packets. Councilman Webster advised that it was the Finance Committee's recommendation to make these optional. Councilman Magee stated that this was a good idea for a future budget, but not for this year. Council President Barthel called for a vote and the motion died on the table.

g. **Skid Loader**
   I. **Messick's**
   II. **United Rentals**

Pursuant to discussion during the Work Session, this item was tabled in order to determine whether or not the current machine can be repaired and if so, how much that would cost.

h. **EMS Box Card Changes**
Councilman Webster, also the Borough's Emergency Management Coordinator, was contacted regarding the current ambulance services in the Borough and the potential need for changes. Councilman Webster advised that currently, when there is an ambulance call in the Borough, the contact order is East Pennsboro Ambulance, Duncannon Ambulance and then Susquehanna Township Ambulance. He stated that there was an issue with getting the Susquehanna Township Ambulance service to respond and that Life Team Harrisburg was contacted but were not interested. Councilman Webster added that the after discussions with the Police Department and staff, the change should be East Pennsboro Township, Lemoyne and then Duncannon. Brian has written a letter to the County to change the box cards and is requesting that Council support this change by having Council President Barthel co-sign the letter.

Councilman Magee made a motion to support the changes to the EMS Box Cards as outlined by EMC Webster by having the Council President co-sign the letter. Council President Barthel seconded the motion which passed unanimously.

9. **Commission Reports**
   a. **Planning Commission Report**
      Vice President Wentzel stated the last Planning Commission has been discussing Picture Perry, the County's Comprehensive Plan and they put forth the projects that Council approved this evening.
   b. **Code Enforcement Officer's Report**
      Manager Border advised that his report was included in the packet.
   c. **Police Department Report**
      Chief Richards advised that a copy of the report was included in the packet. He added that he was disappointed that he was not consulted about the offer of full-time employee for Jared Charles.
   d. **Fire Company Report**
      There was no Fire Company report.
10. **Committee Reports**
   a. **Personnel**
      No report.
   b. **Finance**
      Vice President Wentzel advised that the Committee is working on the 2023 Proposed budgets.
   c. **Sewer/Sanitation/Streets**
      Councilwoman Zulli advised that the items discussed at the Committee meeting were discussed this evening by Council.
   d. **Parks & Recreation and Pool**
      Vice President Wentzel advised that the Halloween Parade will be held on October 17th with a rain date of October 24th and that Trick or Treat would be held October 27th and that this should be advertised on Facebook and the Borough Website.
   e. **Managers' Report**
      Manger Border advised that a resident requested permission to place a Welcome Home banner for a returning Service member in the grassy area by the cannon at the Veteran's Memorial Wall. Council members agreed to grant permission as that is the that area should be used for.

      Manager Border advised that a pre-bid meeting regarding the Locust Village Stormwater project was held and there were about eight to ten contactors present. He added that bids are due November 1st.

      Manager Border explained that there were no bidders for Lion's Club Bridge project and that this project needed to be re-bid. This is being re-advertised and the hope is to have this item on the November Council agenda for action.
11. **Correspondence**
12. **Public Comment (Please Keep to a Three (3) Minute Time Limit)**
   John Fasnacht of 21 North Main Street asked the status of the Short-term Rental Ordinance. Vice President Wentzel advised that this item is still in the hands of the Borough Solicitor. Manager Border added that this was made part of the Zoning Ordinance revisions and that the hope is to have this as an action item at the November Council meeting.

**13. Media Questions**

None.

**14. Adjournment**

With no further business to be discussed, Vice President Wentzel made a motion to adjourn the meeting at 8:03 PM. The motion was seconded by Councilman Webster and passed unanimously.

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