



## *Marysville Borough*

### COUNCIL MEETING MINUTES February 14, 2022

#### **6:00 PM to 7:00 PM Work Session**

##### **1. County Comprehensive Plan – Jason Finnerty**

In the absence of Mr. Finnerty, Vice President Wentzel advised that Jason made a presentation at the 01/25/22 Planning Commission meeting. He added that the County is in the process of updating its Comprehensive Plan which is to be called Perry Picture. Councilman Wentzel stated that the County would like to include municipalities in the plan so that those municipalities can adopt the plan as their own. If the Borough were to decide to include themselves in this undertaking, we would need to provide the County with our goals and projects.

Vice President Wentzel advised that he sees both an upside and a downside to becoming part of the County's Comp Plan. He added that being able to partner with other municipalities for grant opportunities and purchasing power would be an incentive to join.

President Barthel advised that the Borough spent \$75,000.00 for an updated Comp Plan and Council was not given reasonable input and the Plan was not realistic for the Borough. Councilwoman Urban stated that no matter which way Council decides to go, the plan needs to be realistic. She added that she feels a Comp Plan is necessary but feels that it may be more beneficial to have one of our own.

Ms. Hammaker advised that she requested written information on the County Comp Plan from Mr. Finnerty and that the documentation he provided was included in the Council packets for this evening. President Barthel stated that the topic needs more consideration.

##### **2. Ms4 Update**

President Barthel stated that this agenda item will be moved to follow the Engineer's report on this and future agendas.

At 6:24 PM, Council President Barthel announced that Borough Council would be entering an Executive Session on matters of Personnel.

At 6:58 PM, Council came out of Executive Session and President Barthel advised that no action was taken.

#### **7:00 PM Borough Council Meeting**

Council President Barthel called the meeting to order at 7:00 PM.

##### **1. Pledge of Allegiance**

Council President Barthel led those assembled in the Pledge of Allegiance.

**2. Moment of Silence for Mayor Steve Copp**

A moment of silence was held in honor of recently passed Mayor Steve Copp.

**3. Roll Call**

Council President Barthel took roll call with the following noted as present: President Barthel, Vice President Wentzel, Councilmen Edkin and Webster and Councilwomen Urban and Zulli. Councilman Magee was absent. Also in attendance was Manager Border and Trish Hammaker. Treasurer Chorba, Solicitor Altland and Engineer Rogalski were noted as absent.

**4. Consent Items**

**A. Approval of 01/10/2022 Minutes**

**B. Approval of Financial Statement**

**C. Approval to Pay Bills**

Vice President Wentzel made a motion, seconded by Councilman Webster to approve the consent items as listed. Councilwoman Urban noted that Vice President Wentzel's name was misspelled in two places in the minutes. With no further discussion, a vote was taken and the motion passed with all in favor.

**5. Public Comment (Please Keep to a Three (3) Minute Time Limit)**

Jason Finnerty, County Planning, apologized for his tardiness and asked if he could have a few minutes to discuss the County Comprehensive Plan. Mr. Finnerty advised that through the Tri-County Planning Commission/Perry County Planning Commission LPA Agreement the County is currently working to update its Comprehensive Plan. He noted that there are currently 8 municipalities in the LPA project for 2022. Mr. Finnerty stated that a Comprehensive Plan update can cost a municipality anywhere from \$30,000 to \$70,000. Mr. Finnerty advised that he assembled 20 existing Comp Plans of municipalities and utilized their goals and objectives. Jason noted that as a Comprehensive Plan should be updated once every ten years. Jason noted that the County is using a three-category approach to their update which will be in four parts. They are: Basic Studies, Plan Portion, Action and the Actual Plan. Mr. Finnerty added that it is his intention to send items down to Council for consent.

Council President Barthel stated that Council would like more time with Jason to ask questions. He used grant opportunities as an example. Jason stated that it is his belief that partnering with the County and, therefore, other municipalities would be beneficial allowing for better opportunities. President Barthel asked if Mr. Finnerty would be able to come back to the next Borough Work Session in order to answer more questions from Council. Mr. Finnerty indicated that he would come back.

Councilwoman Urban asked if there would be any cost to the Borough if they decided to join in the County's Comp Plan update. Mr. Finnerty advised that this project was being financed through the Perry County Planning budget and the only cost to the municipality would be the LPA Program cost.

Jason stated that the goal would be to complete the plan by the end of 2022. Vice President Wentzel suggested that this item be added to the agendas of all Committees and Commissions.

**6. Engineer's Report**

Manager Border advised that there was none.

**MS4 Update**

Councilwoman Urban advised that as part of this unfunded mandate, the Borough is tasked with reducing sediment by 10% and she noted that the Borough is currently looking for funding. Urban stated that a plan was adopted in 2017 for which 1 item has been completed. She added that all items need to be completed by 2023 and the Borough is interested in moving forward with projects.

Councilwoman Urban stated that the next project will be at Locust Village Apartments and the Borough Engineer estimates that the cost to complete the project will be approximately \$150,000. She noted that the intent of the project at this location would be to update the basin, adding that in order to start work on the project, the Borough would require an easement from Locust Village. Ms. Urban advised that Engineer Rogalski is moving forward to get the necessary easement.

Councilwoman Urban stated that it is the committee's intent to look at how to fund this state mandate noting that the anticipated cost would be \$1,000,000. She advised that if it were to be through a tax, it would not affect churches and non-profits. If it were through a fee, it would include everyone.

Council President Barthel stated that the Borough is the only municipality in Perry County to start this process and that the Borough is ahead of the game.

Councilman Webster noted that it was important that the citizens of the Borough understand that this is an unfunded mandate, meaning that DEP is requiring compliance but has offered no means of paying for the projects that need to be completed and that the municipalities must find a way to fund the projects that will make them compliant.

President Barthel asked if anyone knew ways to get the state to assist us with the endeavors of becoming complaint stating that they will not even sweep the state roads that run through the Borough. Councilman Webster advised that the Borough has no way of making the state undertake the activity.

## **7. Old Business**

### **A. South Main Street Bridge Project**

Manager Border advised that he is working on reimbursement. He added that the first scoping phase can start if Council signs with Erdman Anthony. Vice President Wentzel asked for a timeline. Manager Border advised that the project needs to be completed by the end of 2023.

## **8. New Business**

### **A. Motion to Appoint \_\_\_\_\_ to the Position of mayor with a Term Expiring December 31, 2023 – Candidates are: Scott Artley, Heather Casale and Ronda Kennedy-Rowe**

Council President Barthel announced that Ronda Kennedy-Rowe has withdrawn her interest and another candidate, Mike McCreary has expressed interest. He asked the candidates, all of whom were present, to make a brief statement.

Scott Artley rose and addressed those present stating that he moved to the Borough in 2009 and wants to become involved in his community and the process. He

Heather Casale advised that she has lived in the Borough for 15 years. She added that she has volunteered with the ambulance company, the fire company, and was a former Borough Council member. She stated that she and her husband have three children and added that she cares about her community.

Mike McCreary advised that he has lived in the Borough for 13 years and is a real go getter. Mike added that he supports both the Police Department and the Fire Company.

President Barthel thanked the candidates and asked if Council had any questions. Councilwoman Urban asked if any of the candidates had any relationships with any of the Council members. No of

them expressed relationships outside of patronizing an establishment owned by a Council member. Councilwoman Urban asked Ms. Casale how long she served on Borough Council and Ms. Casale advised that she was appointed to fill a vacated, unexpired term and served for approximately one year. Urban then asked if Ms. Casale has ever run for a Council seat and Ms. Casale said that she had not.

Vice President Wentzel asked the candidates to talk about any community service that they have done. Mr. Artley advised that he served in the military and he was thanked for his service. Mr. McCreary stated that he assists the Fire company with fundraising events and has helped with fundraising events at his church. Ms. Casale stated that in addition to volunteering with both the Fire Company and Ambulance Association, she also volunteers with the school district and her church.

Council President Barthel asked if Council was ready to make a motion to appoint or if they would like to proceed with the agenda and take some time to think about their decision. Council expressed that wished to proceed with the agenda in order to allow them to think about the candidates and the appointment.

Council proceeded with the agenda and returned to this topic at the end of the meeting. When this agenda item was revisited, Vice President Wentzel made a motion, seconded by Councilman Webster to appoint Mike McCreary as Mayor with a term expiring December 31, 2023. President Barthel asked if there was any further questions or comments prior to the vote. Councilwoman Urban stated that she was disappointed that someone with a communications degree had remitted a letter of interest that was not well written in her opinion. She further stated that if appointed to the position he would be the face of the Borough and that she would expect better.

With no further questions or comments, Barthel called for a voted. The motion passed with five in favor and Urban opposed.

Manager Border advised that all required paperwork had been submitted and Vice President Wentzel, in the capacity of Acting Mayor, swore Mr. McCreay in.

**B. Motion to Appoint Julie Walter and Charles Wentzel to the Marysville Borough Planning Commission with a Term Expiring December 31, 2025**

Mr. Wentzel expressed the fact that some feel that serving as both a Council member and a Planning Commission member isn't ideal. President Barthel advised that the current Planning Commission member asked for a dedicated staff person to take minutes at their meetings so that the entire membership would be able to focus on the discuss. He added that as Council President he had an issue with paying a staff member overtime to be at those meetings and asked if Mr. Wentzel would be interested in being the Acting Secretary for the Planning Commission and taking the minutes since he already attended the meetings as Council Liaison. Mr. Wentzel advised that he was willing to undertake that task.

With no further discussion, Wentzel made a motion to appoint Julie Walter to the Planning Commission with a term expiring December 31, 2025. Barthel seconded the motion which passed unanimously. Manager Border advised that he would continue advertising for the remaining vacant seat. Vice President Wentzel asked if any of the candidates for Mayor may be interested in the position. Mr. Artley stated that he may be and Wentzel encouraged him to attend upcoming Planning Commission meetings to see what the position entailed.

**C. Motion to Accept the Proposal from DREAMWORX Roofing to Repair the Roof at the Waste Water Treatment Plant in the Amount of \$12,712.00**

Councilman Webster made a motion, seconded by President Barthel, to accept the proposal from DREAMWORX Roofing to repair the roof at the Waste Water Treatment Plant in the amount of \$12,712.00. The motion passed unanimously.

**D. Motion to Approve the Collective Bargaining Agreement between the Borough of Marysville and Teamsters Local 776 of Harrisburg for the Period of December 15, 2021 through December 31, 2024**

Councilman Webster made a motion to approve the Collective Bargaining Agreement with Teamsters Local 776 of Harrisburg for the period noted. Barthel seconded the motion and Edkin abstained from the vote as he is a member of Teamsters Local 776. The motion carried.

**E. Motion to Approve Resolution 349 Authorizing the Submission of the Greenways, Trails and Recreation Program Grant**

Vice President Wentzel made a motion to approve Resolution 349 as written. Councilwoman Urban seconded the motion. The table was opened for discussion. Manager Border advised that the Borough applied for the grant last year but did not get the award. He added that the grant writer is recommending that we reapply. Webster asked if this was a matching grant and Manager Border advised the match was 10%. Barthel asked if the match could be in the form of in-kind services and Manager Border advised that it could. With no further discussion, a vote was taken and the motion passed unanimously.

**F. Motion to Approve Resolution 350 Authorizing the Submission of the Community Parks and Recreation Grant**

Vice President Wentzel made a motion, second by Councilwoman Zulli to approve the Resolution as written. The table was opened for discussion and Councilman Webster asked what the anticipated use was for the grant. Manager Border advised that it is part of the Parks Master Plan Agreement with the Lion's Club. He noted that the grant was due in April and was a DCNR Grant. With no further discussion, a vote was taken and the motion passed with all in favor.

**G. Motion to Approve Resolution 351 Waiving the Required Member Contribution for the Police Pension Plan**

Councilman Webster made a motion, seconded by Councilman Edkin to approve Resolution 351 as presented. President Barthel advised that this is standard and Manager Border added that the Police Pension Fund is currently overfunded and this is the reason that there does not need to be member contributions. A vote was called for and the motion passed unanimously.

**H. Motion to Approve Bond Reduction in the Amount of \$157,629.66 for Phase II of Rockville Estates**

Vice President Wentzel made a motion to approve the bond reduction as noted for Phase II of Rockville Estates. Barthel seconded the motion and the floor was opened for discussion. Manager Border advised that s report from Engineer Rogalski was included in this evening's packets explaining the reduction as the levels of completeness for the public improvements for which the bond was posted. The motion passed with all in favor.

**I. Motion to Approve the Purchase of a Flammable Storage Cabinet in the Amount of \$1524.55**

Councilwoman Urban made a motion to approve the purchase for the amount noted and Barthel seconded the motion noting that this would be for use at the Treatment Plant. The motion passed unanimously.

**J. Motion to Approve the Borough Managers Contract**

Councilwoman Zulli made a motion to approve the Borough Managers contract, second by Webster. The motion passed unanimously.

**K. Motion to Approve the Local Planning Assistance Agreement with the Perry County Planning Commission in the Amount of \$\_\_\_\_\_**

Manager Border advised that the County offers three levels of assistance and that last years agreement was under level 2. He noted that pursuant to the Comp Plan undertaking, Council may want to increase the level. Vice President Barthel asked if this issue could be tabled until next month when Council will have further discussion with Jason Finnerty regarding the updates to the County Comp plan. Manager Border advised that they could but until the agreement is approved, we would not have the services the agreement covers. President Barthel asked if we could change the level after next month's meeting with Mr. Finnerty and Mr. Finnerty responded yes. Vice President Wentzel made a motion, second by President Barthel to approve the agreement at level 2 and revisit the level next month after discussion with Mr. Finnerty on the County Comp Plan process. The motion passed with all in favor.

**L. Motion to Approve Resolution 352 Authorizing the Tax Collector to Use the Borough EIN to Establish a Public Funds Account to Deposit Local Taxes**

Barthel made motion, second by Webster to approve Resolution 352 as submitted. Tax Collector Vaitl stated that according to the County the Borough is the taxing district and that is the reason it needs to be under the Borough EIN. Former Tax Collector Baker noted that all excess monies in that account go to the Borough. With no further discussion a vote was taken and the motion passed unanimously.

**M. Financial Secretary Position**

Councilman Webster made a motion to hire Patricia "Trish" Hammaker to fill the position of Financial Secretary pending salary negotiations and acceptance. Vice President Wentzel seconded the motion which passed with all in favor.

**N. Motion to Appoint \_\_\_\_\_ as the Borough Secretary**

Councilman Webster motioned to appoint Patricia "Trish" Hammaker as the Borough Secretary. Vice President Wentzel seconded the motion which passed unanimously.

**O. Motion to Accept the Time Extension Requested by Wally's Storage Center LLC for Approval of their Minor Land Development Plan until May 9, 2022**

Wentzel made a motion, seconded by Webster, to accept the time extension offered by Wally's Storage Center LLC. Vice President Wentzel advised that the Planning Commission did recommend conditional approval of the plan at their last meeting and that the applicant is offering a time extension in order to meet those conditions. Manager Border advised that the applicant will also be seeking a variance in that timeframe. With no further discussion, the motion passed with all in favor.

**9. Commission Reports**

**A. Planning Commission Report**

Vice President Wentzel advised that he has nothing additional to report as he reported on those topics during previous agenda items.

**B. Code Enforcement Officer's Report**

Manager Border advised that since the last Council meeting, he has issued 10 letters and one citation regarding Codes Enforcement matters.

**C. Police Department Report**

Patrolman Still advised that in addition to the written report provided by Chief Richards, he received a tip regarding the theft and whereabouts half of the stolen NRAD equipment. He added that a tip was given to Jim Ryan of the Duncannon Record and he requested that the tipster contact the Marysville Borough Police directly.

**D. Fire Company Report**

Fire Chief Webster gave the annual report for 2021. A written copy of which will be provided to Borough Council members. Chief Webster advised that the Fire Company had a total of 760



responses in 2021 and that 33 of those were mutual aid. He noted that the Borough Fire Company received 24 mutual aid responses. Mr. Webster advised that the average response time was 7 minutes 30 seconds. Chief Webster discussed the meaning of “boxes” in an effort to help residents and Council understand the posts being made on the Fire Company Facebook page. He noted that Box 601 was the Borough proper.

**10. Committee Reports**

**A. Personnel**

The items discussed by the Personnel Committee were addressed on tonight’s agenda and there was nothing additional to report.

**B. Finance**

No report.

**C. Sewer/Sanitation/Streets**

No report.

**D. Parks & Rec and Pool**

Vice President Wentzel advised that there is a County-wide free tree give away in Duncannon in case anyone is interested in getting a free tree. President Barthel advised that the Borough is currently looking for a Pool Manager, Lifeguards and Concession Stand Employees for the 2022 pool season.

**E. MS4**

This was already reported on earlier in the agenda.

**F. Manager’s Report**

Manager Border announced that the Borough received an \$11,000 recycling grant. He noted that the Chapter 94 Report has been submitted and the 2021 Financial Audit will commence next week.

**11. Correspondence**

There was no correspondence.

**12. Public Comment**

No Public Comment was offered.

**13. Media Questions**

There were no media questions.

**Executive Session**

At 8:16 PM, President Barthel called for an Executive Session on a Legal Matter with no action to be taken. At 8:29 PM Council exited Executive Session noting no action.

**Adjournment**

With no further business to be discussed, Councilwoman Urban made a motion to adjourn the meeting at 8:30 PM. The motion was seconded by President Barthel and passed unanimously.